

*****MEETING CANCELLED DUE TO SNOW STORM*****

PLANNING BOARD MEETING
Tuesday February 1, 2011
Stow Town Building

| | | |
|----|------|---|
| 1. | 7:00 | Call to Order |
| 2. | 7:01 | Review Correspondence and Minutes |
| 3. | 7:10 | Public Input |
| 4. | 7:20 | Planning Board Members' Updates (News and Views, Committee Reports and Work Plan Update) |
| 5. | 7:25 | Coordinator's Report |

Appointments

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| 6. | 7:30 | Lower Village Planning with Business Zoned Property Owners |
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Discussion/Action Items

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| 7. | | Bose Corp. – Request for Special Permit Modification to extend overall build out timeline |
| 8. | | Stow Community Park – Request for Modification (temporary lighting for skating) |
| 9. | | Lower Village Streetscape Plan |
| 10. | | Comprehensive Permit Policy <ul style="list-style-type: none">Email from Selectman Spear (appoint Planning Board Liaison?) |
| 11. | | Executive Session <ul style="list-style-type: none">Riverhill Estates Subdivision Appeal |
| 12. | 10 P.M. | Adjournment |

CORRESPONDENCE

01/07/11 Memo from Building Commissioner to Planning Board RE: Sign Bylaw –Use of Flags at Omega Motor Sports 102 Great Road
01/10/11 Umass Amherst Keystone Project Application Form
01/13/11 Email from Karen Kelleher to Susan McLaughlin RE: Randall Road Sidewalk Easement
01/18/11 Memo from Julie Costello RE: Snow Days
01/19/11 Memo from MAPC RE: Professional Technical and Planning Assistance
01/19/11 Reply from 37 Brandymeade Circle to grant permission for Town to use utility easement
01/26/11 Planning Board Application to MAPC for Professional Technical and Planning Assistance Grant
01/27/11 Memo from Karen Kelleher to Capital Planning Committee RE: Capital Planning Request for Lower Village District Plans
01/24/11 Letter from Stephen Steinberg RE: Lower Village

TOWN BOARDS AND COMMITTEES

01/11/11 ZBA Public Hearing Notice Continuance Star Tower/T-Mobile 01/24/11 @7:30PM
01/11/11 Application for Clearance prior to Issuance of a Building Permit
01/19/11 Petition for Special Permit 128 Great Road Volume and Page number from Town Clerk
01/26/11 ZBA Decision on Wireless Service Facility Application Star Tower and T-Mobile
01/20/11 Treasurer/Collector comments 128 Great Road
01/25/11 Building Commissioner's comments 128 Great Road
01/25/11 Board of Health comments 128 Great Road
01/20/11 ZBA Notice and Decision of Permit Granting Authority 18 Great Road Stow, MA

AREA TOWN BOARDS

01/10/11 Acton Board of Selectmen Public Hearing Notice
01/13/11 Acton Planning Board Public Hearing Notice
01/19/11 Acton Planning Board Proposed Zoning Changes
01/19/11 Acton Board of Selectmen Notice of Decision 408 Mass Ave.
01/19/11 Sudbury ZBA Notice of Decision 40 Station Road
01/19/11 Sudbury ZBA Notice of Decision 4 Lake Shore Drive

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01/24/11 Maynard Planning Board Notice of Public Hearing New High school
01/24/11 Sudbury ZBA Notices of Public Hearing
01/24/11 Hudson ZBA Notice of Public Hearing 15 Dean St.
01/26/11 Maynard, Planning Board Notice of Public Hearing for 216-218 Main St.
01/26/11 Maynard, Planning Board Notice of Public Hearing for 5 Waltham St.
01/26/11 Acton Board of Selectmen Notice of Public Hearing for 310B School St.
01/27/11 Hudson ZBA, Notice of Decision 1 Kane Industrial Drive

PUBLICATIONS

12/01/10 Municipal Voice, "What is the 'Stretch Code' and How Does It Work?"
01/18/11 Arc User Winer 2011
01/19/11 TransReport January/February 2011

LOOKING AHEAD

01/10/11 Umass Amherst Keystone training Thursday April 14, 2011, April 17, 2011, March 1, 2011
02/07/11 FEMA Concord Watershed Discovery Meeting @10AM
02/10/11 Boston Regional Metropolitan Planning Organization Transportation Workshops
02/08/11 TIP Building Workshops

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| <i>Task</i> | <i>Priority</i> | <u><i>Long Median ShortTerm</i></u> | <u><i>Timeline to begin</i></u> | <u><i>PB Member(s)</i></u> |
|--|-----------------|---|--|---------------------------------------|
| Zoning Compliance • Establish Standard Process | H | S | Complete Process Established | |
| Lower Village Traffic and Pedestrian Safety Master Plan | H | S | Ongoing | All |
| Sign Bylaw - Review and update Bylaw • Review draft document for Lower Village Sub-Committee • Design Standards • Review area town bylaws | H | S | | Ernie/Brian |
| CLURPA – Comprehensive Land Use Reform and Partnership Act | H | S | 08/10/10 | All |
| Golf Course and Orchard Zoning • Overlay District? • Review EO418 buildout • Review Area Town Bylaws | H | S | | Kathleen Lori |
| Lower Village Zoning • Set goals • Methods to achieve goals • Zoning Bylaw Amendments • Design Standards | M | L | Ongoing 02/01/11 meeting with property owners | Steve |
| Lower Village Common (Create a “sense of place”) • Report from Lower Village Committee | M | S | | Lower Village Sub- Committee |
| Planned Conservation Development Bylaw (PCD) • Allow by Right • Designate Open Space First | M | S | | |
| Review Section 3.9 (Non-Conforming Uses) | M | M | | |
| Adult Entertainment Zone | L | L | | |
| Floodplain Wetlands Overlay District • Review Floodplain Studies | L | L | Ongoing | |

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